

Top of Mind Newsletter **March 2023**

Top of Mind Area	Resources / Next Steps
Account Certifications	<p>This was the number one issue top of mind for our 189 Fiscal Admin attendees on 3/1/23. Here a few things to note:</p> <ul style="list-style-type: none"> • Account Certification Resources (scroll to the Account Certification accordion) • Time with a Trainer (see Danielle Hancock's Calendar) • A continuous improvement working group is examining inefficiencies in account certifications and exploring ways of streamlining in the current process.
Training	<p>Please share with your colleagues/faculty the variety of ways to train and learn:</p> <ul style="list-style-type: none"> • Time with a Trainer: 1-1 opportunity for live instruction • <i>Workday Financials training: direct links to self-paced training and other resources are available under each accordion area on the training site.</i> • <i>Submit requests for departmental/group training to askfinance@virginia.edu. In the body of your request – refer to Patty Marbury, Training & Development Director</i> <p>Trainers continue evaluate and update Quick Reference Guides, so be sure to use the latest resource posted on the training site.</p>
Updates on System Issues	<p>Known Issues page on the UVAFinance website.</p>
Reporting	<p>UBI and Workday Reports Inventory Day in the Life of a Fiscal Administrator (Reporting FAQ) Reporting & Analytics Release Notes</p>
End User Support	<p>Tips on Working with Ask Finance</p>

Accounts Payable	Invoice Processing moving in-house More about Amanda Lockhart Davis and her approach
Budget	Budget deadline was 3/3/23. While budgets are locked for editing, you may still access, view and run reports. What's next? Budget resources on the UVAFinance website.
STAY UPDATED	See the latest Blog digest here!