

**FISCAL ADMINISTRATORS MEETING AGENDA
WEDNESDAY, OCTOBER 16, 2019, 10:00 AM
SOUTH MEETING ROOM, NEWCOMB HALL**

General Comments – John McHugh

Financial Operations – Judy DiVita (5 minutes)

- Centrally Paid Education Benefits Update – Has not been posting to local PTAO's. We are correcting on Thursday, October 24, a communication should have gone out this week to Business Council and to those impacted as LD schedulers.

Printing & Copying Services – Josef Beery (5 minutes)

- New Press (8 color offset) – to prepare for new UVA Campaign, we play an important role producing materials for events. Please call Josef for pricing, can compete with anyone around. We have hired a new Production Manager who has 35 years of experience. Advantages of using UVA Printing & Copying:
 - Your job is our number one priority
 - Saves UVA money, we can offer a better price
 - You can come supervise job, we can give you five-minute notice of when to come
 - We have all UVA Branding
 - No eVa fees

Payroll – Paul Grisdale (10minutes)

Payroll Earnings Detail application is now available in UBI Analytics (Qlik Sense).

- The application provides detailed payroll data from Workday to assist in review and reconciliation of employee earnings.
- UBI Analytics Logon: <https://ubi.virginia.edu/ubi-logon-0>
 - Payroll Earnings Detail application is located under the Finance Stream within the Qlik Sense hub
- Security Role Required: EDW_P_Finance
 - See the “Access to UBI Analytics” section for more information: <https://ubi.virginia.edu/get-started>
 -

Questions regarding the data can be sent to payroll@virginia.edu

UVA Human Resources – Erica Wheat (20 minutes)

- Open Enrollment Update – gave a last open enrollment update. Deadline was Friday, October 18.

Financial Reporting & Operations – Jacob Mair (10 minutes)

- APA update
 - Audit to be finished by 11/1
 - 5 academic division findings:
 - Need to update and enforce the policies and procedures over conflict of interest training
 - 2 findings related to access and reconciliations of the state retirement system
 - Workday HCM segregation of duties conflicts (a Deloitte finding that the APA will copy into the report)
 - Need to improve security awareness and training process
- Lease survey (GASB 87 implementation)
 - 45 responses from departments as of 10/14/19
 - Only about 4-5 responses indicate they have leases other than buildings that would require us to implement GASB 87. We will evaluate these internally, discuss with the auditors, reach back out with questions, etc. in the coming months as needed.
- Fiduciary survey (GASB 84 implementation)
 - 84 responses as of 10/14/19
 - Again only about 4-5 responses indicate we will need to adjust for GASB 84. We will evaluate these internally, discuss with the auditors, reach back out with questions, etc. in the coming months as needed.

Records & Information Management – Caroline Walters (10 minutes)

- Updates
 - We have a new name, includes electronic records
 - Staff change, Jessica Tyree has left, Anita Vannucci has joined our team
 - No more in person classes, all Zoom meeting/classes, 1 hour each (2 of our staff will participate in each session)
 - Register on our website <https://recordsmanagement.virginia.edu/about/rm-basics>, or in Workday
 - Will come to your department to do in person training and help

Procurement & Supplier Diversity Services – Andrew Clark (10 minutes)

- Deactivating vendors due to inaccurate information - deactivating vendors due to inaccurate information in their profiles. Specifically, we have run tax ID checks on all active suppliers in the marketplace. There are roughly 2500 profiles that contain either inaccurate tax ID numbers or incorrect company names. We have identified these profiles and are deactivating them manually. While we are reaching out to these companies, many of the profiles are old (before Marketplace) and are missing contact information. As we deactivate each one, a note is being placed in their profile explaining why their profile has been deactivated and showing next step instructions. I have included a screen shot of that note below.

UPS FREIGHT
Doing Business As : UPS FREIGHT

Supplier Number: 7671
Registration Status: None
Registration Type: Supplier Lite

[View Supplier Registration](#)

About

Supplier 360

- Summary
- General
- Additional Information
- Supplier Classes
- System Settings
- Contacts and Locations
- Diversity
- Workflow and Review
- Legal and Compliance
- Accounts Payable
- eProcurement

[View History](#)
[View Email Logs](#)

Supplier 360

Supplier Details

UPS FREIGHT

- In Network
- Inactive
- Non-Catalog

Legal Name	UPS FREIGHT
DBA	UPS FREIGHT
Aliases	-
Supplier No.	7671
3rd Party Ref No.	-
Date of Last Order	9/25/2019
Diversity	-
Registration Status	None

Business Description
There is no business description available for this supplier.

Supplier Spend FYTD

Total Purchase Order Spend: 1,566.36 USD

Jul 1, 2019 - Oct 7, 2019 compared to Jul 1, 2018 - Oct 7, 2018

Products and Services

NAICS Codes

Internal Notes

This supplier has been deactivated due to missing or inaccurate information. Please reach out to your contact within this company and obtain a valid email address that can be used to email an invitation to fully register. Once you have received that information please submit a change/update request requesting that an email invitation be sent. If you have further questions please call 434-924-4212 or email prs-vend@virginia.edu. Thank you.

RSS Feed

No RSS feed is configured.

The next meeting will be on Wednesday, November 20, 2019 at 10:00am in the South Meeting Room, Newcomb Hall.