

**FISCAL ADMINISTRATORS MEETING AGENDA  
WEDNESDAY, MARCH 20, 2019, 10:00 AM  
SOUTH MEETING ROOM, NEWCOMB HALL**

***General Comments – Thomas Schneeberger***

- FIN-016 Receiving and Depositing Cash & Other Monetary Instruments

Repeated APA Finding, please share with your departments.

<https://fro.vpfinance.virginia.edu/system/files/FO%20Fin-016.pptx>

***University Human Resources/Finance Outreach & Compliance (FOC) – Sue Simpkins/Erika Priddy***

- Labor Distribution Update

When people are experiencing issues with LD/payroll transactions that are not showing up in Oracle or UBI reports (i.e. someone was paid, and it shows in Workday, but they don't see it in Oracle or UBI), they can check this report for status to see if it is on the list of known issues: <https://hr.virginia.edu/news/ld-transactions-not-available-oracle> (behind Netbadge)

- The current pace of updating this spreadsheet is bi-weekly

To understand how to find pertinent information on a worker in Workday and then link to information in Oracle, they can now watch a video demonstration at this link:

<https://workday.hr.virginia.edu/other-roles#ld>

- This video covers:
  - A general overview of Workday (notifications, etc.)
  - The business processes and how to track status of a given process
  - Finding a worker's position
  - Viewing the LD Assignments Crosswalk Report in Oracle
  - Copying an existing schedule to a new LD

Email [foc-training@virginia.edu](mailto:foc-training@virginia.edu) with questions.

***Financial Operations/FOC – Josh Breeden/Danielle Hancock***

- Recon Update

[https://fro.vpfinance.virginia.edu/system/files/Recon\\_FisAdmin\\_03202019\\_vFinal.pptx](https://fro.vpfinance.virginia.edu/system/files/Recon_FisAdmin_03202019_vFinal.pptx)

***Financial Operations – Ruth Parcels***

- Payment Card Services – New Training

<https://fro.vpfinance.virginia.edu/system/files/Payment%20Card%20presentation%203.20.19.pptx>

***Procurement & Supplier Diversity Services – Jonathan Agop/Andrew Clark***

<https://fro.vpfinance.virginia.edu/system/files/Expenditures%20Reminders%203.13.19.pptx>

The next meeting is scheduled for Wednesday, April 17, 2019 at 10:00am in the South Meeting Room, Newcomb Hall.