

*Office of the University Comptroller*

*University of Virginia*

**FISCAL ADMINISTRATORS MEETING**  
**WEDNESDAY, AUGUST 8, 2018, 10:00 AM**  
**SOUTH MEETING ROOM, NEWCOMB HALL**

**Pre-Session (9:00am-9:50am) – Financial Planning & Analysis**

- [BudgetUVA Tool Demo](#)

**Fiscal Administrators Meeting (10:00am)**

***General Comments – John McHugh***

***Financial Outreach & Compliance – Brandi Van Ormer***

- Finance Community Launch

**At the end of August, we are opening up a new space where you can easily keep up with the latest on Finance Strategic Transformation – one channel, that, if you look at it, you can be reasonably sure you know the big stuff. It is also interactive and depends on user participation to be all it can be: asking hard questions, sharing ideas, etc. Transparency into activities associated with the project, timelines, participation from Finance leadership, etc.**

- A little background on Communities: Jive, UBI, and our new space: Like an intranet and social media combined (information/resources plus two way communication/connection)
- What we hope to achieve by using an online community:
  - Transparency: Timelines, next steps, issues, finance community leadership
  - Engagement: Answers to questions; generation of ideas; collaboration
  - Information: a hub for resources and content that is useful, a one-stop shop
- Basic Timeline for the Community
  - Seeding some content during July/August (foundation concepts like professional development, Lean, etc., plus “fun stuff”)
  - Training Finance Leadership
  - Building up some comments/questions before everyone is invited in
  - Launch late August
- Your ideas about content and helpful use: please feel free to email [financetransformation@virginia.edu](mailto:financetransformation@virginia.edu)

We will have tutorials for any groups that would like to learn how to use – happy to come to you, too.

### ***Procurement & Supplier Diversity Services***

#### ***Brenda Nalley***

- [Coding Expenditures and 1099-MISC Reporting](#)

#### ***John McHugh***

- Lots of Change in Procurement
  - 1<sup>st</sup> Dolores and her team
  - Eric Denby retired in June
  - Charles Kidd retired in July
  - Joyce Dunn out on extended leave - Book of well wishes in PSDS if you want send her a note, email Shannon Wampler at saw2w@virginia.edu
- What we've done
  - 1<sup>st</sup> order of business was to maintain operations
  - Quickly received signature authority
  - Implemented DocuSign to expedite process and added flexibility
- Next is to fill gaps
  - Addressed Travel and Expense with Korby and Raegan
  - Appointed Interim Director
  - Hired Dave Wilk and Debbie Lane to help with customer service for Joyce
  - Please call our main phone 924-4212
  - Working on eliminating numerous options to reduce confusion
  - Hired Adeline Coe for Charles Kidd
  - Now we're filling Adeline's position
- With these hires we're considering future needs
  - We created and filled new supplier manager role – Andrew Clark
  - Prepares us for changes due to Total Supplier Manager
- TSM project continues

- Supplier registration portal
- Testing Master load – yesterday and today
- Start testing next week – end of August
- Need some help – testing starting next week
- Didn't get the response we hoped for testing – Probably summer vacations
- Final master load 1<sup>st</sup> week in Sept
- Go live end of September

*VP for Finance Office – James Gorman*

- [Finance Strategic Transformation Update](#)

**The next meeting is on Wednesday, September 19, 2018 at 10:00am in the South Meeting Room, Newcomb Hall.**

E-mail comments to: [Comptroller@Virginia.edu](mailto:Comptroller@Virginia.edu)

Last Modified: Tuesday, 14-Aug-2018 10:35:52 EDT

© Copyright 2005 by the Rector and Visitors of the University of Virginia